



STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
2ND FLOOR BOARD ROOM
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790

Friday, March 23, 2012

8:00 AM

CALL TO ORDER

1. Call to order. (12-0801)

The meeting was called to order by Chair Herrera at 8:04 a.m.

2. Pledge of Allegiance. (12-0802)

The Pledge of Allegiance was led by Member Chandler.

ROLL CALL

3. Roll call. (12-1252)

Roll call was taken by Mr. Garen Khachian, Staff, Board of Supervisors Executive Office, Commission Services Division.

Present: Chair Carol Herrera, Vice Chair Pat Wallach, Treasurer Lantz,
Member Roger Chandler and Member Doug Tessitor

I. ADMINISTRATIVE MATTER

4. Approval of minutes for the Regular Meeting of February 24, 2012.

Page 5, Item No. 14, second bullet was revised to read as follows:

Mr. Barnes will be visiting Washington D.C. with Chair Herrera next week with plans to meet Congressman Ed **Reyes Royce** (the Southern portion of the Foothill Transit is in Congressman **Reyes' Royces'** District). (12-1253)

On motion of Member Chandler, seconded by Treasurer Lantz, unanimously carried, this item was approved, as amended.

Attachments: [SUPPORTING DOCUMENT](#)

II. PRESENTATIONS

5. 5.1 Contractors' Employee Recognition (12-1254)

Valarie Flores, General Manager, Arcadia Operations & Maintenance Facility, introduced and recognized the following Arcadia Location MV Transportation Operator of the Month and Employee of the Quarter:

- **Romeo Bautista, Operator of the Month (March 2012)**
- **Ezequiel Jimenez, Employee of the Quarter (1st Quarter) Mr. Jimenez was not present at the meeting.**

Chair Herrera, acknowledged Mr. Kevin Ooms, Vice President, Reporting & Accounting, Veolia Transportation Inc. who was present at the meeting.

After discussion, by common consent and there being no objection, this item was received and filed.

III. PUBLIC COMMENT

6. Public Comment (12-1255)

The following members of the public addressed the Foothill Transit Executive Board: Mary Griffieth, Joe Guarrera, Jorge Rosales and Jeri Vogel.

IV. CONSENT CALENDAR

7. FEBRUARY FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2012. (12-1256)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. FEBRUARY PERFORMANCE INDICATORS REPORT

Recommendation: Receive and file the February 2012 Performance Indicators Report. (12-1257)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

9. 2012 LEGISLATIVE SUMMARY

Recommendation: Receive and file the March 2012 Legislative Summary. Adopt support positions on SB 1257 and ACA 23. (12-1258)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

10. BUS WASH UPGRADE

Recommendation: Authorize the Executive Director to issue Amendment No. 5 to Agreement No. 10-022 for Bus Wash Equipment Replacement in the amount of Two Hundred Twenty -Six Thousand Three Hundred Sixty-One Dollars and Forty Eight Cents (\$226,361.48) for equipment upgrades. (12-1259)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

11. DISADVANTAGE BUSINESS ENTERPRISE (DBE) PROGRAM - SMALL BUSINESS DEVELOPMENT COMPONENT

Recommendation: Approve the proposed Small Business Development component of Foothill Transit's Disadvantaged Business Enterprise (DBE) Program (Attachment A). (12-1260)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

12. REORGANIZATION OF MANAGEMENT SERVICES CONTRACT STAFF

Recommendation: Consider amending the contract with Veolia Transportation to revise staffing within the Safety and Security Department and Planning Department, and, if approved, authorize the Chair to execute a corresponding amendment to the management services contract upon approval by General Counsel. (12-1261)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

13. FEDERAL ADVOCACY SERVICES CONTRACT

Recommendation: Approve the Amended Federal Advocacy Services Contract with Baker, Donelson, Bearman, Caldwell & Berkowitz, to continue to provide federal advocacy services through December 31, 2017 for a fee of \$8500/month through December 31, 2015, and \$9,000/month from January 1, 2016 through December 31, 2017. (12-1262)

On motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

V. DISCUSSION ITEMS (REGULAR AGENDA)

14. ESMS PROGRAM GAP AUDIT RESULTS

Recommendation: To receive and file a summary of the Environmental and Sustainability Management System (ESMS) Gap Audit Results. (12-1263)

Lauren Festner, Sustainability Manager, presented this item.

On motion of Member Tessitor, seconded by Member Chandler, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

15. SILVER STREAK AND SILVER LINE COORDINATION

Recommendation: Provide direction to staff related to possible modifications to Foothill Transit's Silver Streak fare structure and other coordination efforts with Metro's Silver Line service. (12-1264)

LaShawn Gillespie, Director of Planning, presented this item.

Conan Cheung, Deputy Executive Officer, Service Development and Performance Analysis, Los Angeles Metro was present to answer any questions from the Members.

John Fasana, member of the Los Angeles County Metropolitan Transportation Authority and Council Member, City of Duarte, was present at the meeting. He stated that the coordination efforts between Foothill Transit and Metro will result in great service for members of the public.

After discussion, on motion of Member Tessitor, seconded by Member Chandler, unanimously carried, staff was directed to implement possible modifications to Foothill Transit's Silver Streak fare structure and to coordinate efforts with Metro's Silver Line service.

Attachments: [SUPPORTING DOCUMENT](#)

VI. EXECUTIVE DIRECTOR COMMENT

16. Comment by Mr. Doran Barnes Executive Director, Foothill Transit Executive Board. (12-1266)

Mr. Barnes, reported the following:

- **Mr. Barnes and Chair Herrera were in Washington D.C. in February 2012 where they visited legislative delegates and representatives.**
- **Member Tessitor and Chair Herrera represented Foothill Transit at the American Public Transportation Association (APTA) Legislative Conference held in Washington D.C. during March 11-13, 2012.**
- **SB 1257, as introduced, By Senator Hernandez, provides that no utility user tax shall be imposed on a local jurisdiction that is separately metered and is dedicated to providing electricity as fuel for an electric public transit bus. The plan is to have a meeting with the legislative members on April 10 and 11, 2012, before the bill's hearing set for April 25, 2012.**

- Foothill Transit's Annual Bus Rodeo is scheduled for March 24, 2012, at the Arcadia Operating Facility.
- Dietter Aragon, Planning Manager, is leaving Foothill Transit and joining the Antelope Valley Transit Authority.
- Vidhu Shekar, an intern with Foothill Transit is leaving Foothill Transit and will be joining Klynveld Peat Marwick Goerdeler.
- Doran Barnes, on behalf of the Executive Board, presented Member Roger Chandler with a crystal Bus memento, a T-shirt displaying "Honorary Life Time Member" as well as a Foothill Logo, and a watch.
- During Mr. Chandler's tenure, Foothill Transit undertook the development of many construction projects, including the reconstruction of the Foothill Transit Executive building. Mr. Barnes and the Executive Board thanked Mr. Chandler for providing valuable time, expertise, and support to the Foothill Transit Board during his tenure.

VII. BOARD MEMBER COMMENT

17. Comments by Members of the Foothill Transit Executive Board. (12-1267)

The Executive Board thanked Mr. Chandler for the many years of service provided to the Foothill Transit Board.

RECESS

The Foothill Transit Executive Board recessed to Closed Session at 9:07 a.m. following Agenda Item No. 17. The Foothill Transit Executive Board meeting was reconvened and called to order by Chair Herrera, at 9:35 a.m.

The following members were present: Chair Herrera, Vice Chair Wallach, Treasurer Lantz, Members Chandler and Tessitor. (12-1368)

VIII. NOTICES OF CLOSED SESSION

18.

**CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code § 54956.8)**

Property Address/Location: Northerly 126 ± feet x 383 ± feet of APN: 8608-027-900 Agency Negotiator(s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director Under Negotiation: Price and Terms (12-1268)

The City of Azusa City Council has requested a second amendment to the Memorandum of Understanding between the City of Azusa and Foothill Transit. The proposed amendment is noted below:

"Foothill Transit and City shall be jointly responsible for the funding and commissioning and preparation of final design plans, construction drawings and specifications for construction of the Project. Foothill Transit will be solely responsible for the commissioning and preparation of final design drawings, construction drawings and specifications related to the Electric Bus Charging Station. However, the drawings and specifications for the Electric Bus Charging Station will be submitted to the City for review, comment, and approval. In addition, Foothill Transit will be responsible for the funding, preparation and assuring completion of all environmental documents and clearances required under Federal and State law for the Project, however, City shall assist with the funding of the preparation of environmental documents up to a maximum amount of \$468,000."

It is expected that the \$468,000 will cover the cost of the environmental work. This funding would not be returned if the project does not advance and protects Foothill Transit from any financial losses should the project not ultimately be approved by the City.

Darold Pieper, General Counsel, reported that the Executive Board, during closed session, on motion of Member Chandler, seconded by Member Tessitor, unanimously carried, approved a second amendment to the Memorandum of Understanding between the City of Azusa and Foothill Transit.

IX. ADJOURNMENT

19. Adjournment of the March 23, 2012, Foothill Transit Executive Board Meeting.
(12-1269)

There being no further business, the Foothill Transit Special Executive Board Meeting was adjourned at 9:40 a.m. in memory of Phyllis Harrington, Administrative Services Manager, Pomona Facility.